

FRANKLIN A. NANCLARES

Materials Management & Logistics

Mobile. +34660522482 - Skype: franklin.nanclares

www.franklin-nanclares.net

nanclaresfranklin@gmail.com



OBJECTIVE

A team leader position in purchasing, inventory, and production control which utilizes demonstrated skills in leadership, problem solving, systematizing and follow-through; Coordinate and expedite the flow of work and material according, to production schedules.

BACKGROUND SUMMARY

Managed, trained and developed employees to complete functions and procedures, purchasing, distribution, production, inventory control, customer service, planning/scheduling, and clean room environment experience.

EXPERIENCE

Comet USA, LLC, Burnsville, MN, USA

Materials Manager

- Responsible for the total management and handling of the company's product.
- Forecasting, planning, scheduling, purchasing, inventory, receiving, overseas Imports, and freight forwarding
- Warehouse inventory management.
- Maintenance of all inventory in a computer system.
- Organization and maintenance of all paperwork.

All operations above specifically included:

- Management of purchase orders, management of shipments, and materials handling.
- Forklift, unloading trucks, receiving and warehousing of goods.
- Implementation of bar coding, cycle counts, inventory adjustments.
- Follow thru import schedules and related information, and communication with vendors on a daily basis.
- Supervised, trained, motivated, and developed employees to complete daily tasks and procedures.

Mamac Systems, Eden Prairie, MN, USA

Planning / Scheduling

- Planning and schedule all material for the production floor according to production schedules and customer requirements.
- Expedite materials depending on production stock outs, customer rush orders, and planning control.

Purchasing

- Enter, change, and delete purchase orders.
- Negotiate with more than two hundred vendors.
- Evaluate vendor's performance based on item accuracy, on time shipments, fast delivery, parts availability, and competitive prices.
- Tracking all purchase orders by faxed back/calling confirmations.

Inventory / Production Control

- Inventory adjustments, receipts, and returns.
- Physical inventory, regularly cycle counts.
- Production item usage control based on timely basis.
- Facilitate items arrivals schedules to production manager.
- Issue rush inventory to production floor.

Bloomington Security Solutions, Bloomington, MN, USA

Purchasing

- Managed Purchasing, and receiving of raw materials and goods.
- Negotiate prices, shipping rates, and requires dates with more than one hundred vendors.
- Control the flow orders, Backorders, returns will call, and drop ship.

Inventory Control

- Control all areas by Cycle count, inventory adjustments, and immediate data entry, to keep accurate inventory on more than 80,000 items
- Implementing, all inventory in a new computer system, (Dynamics Software) bar-coding and computerized all purchasing, inventory, and sales ordering systems

Sales orders Process

- Enter customer's sales, and distribute orders.
- Scheduling control basing on customer requirements, service calls, dispatching and flow of jobs/shop orders.

Progressive Beauty Enterprises, Eden Prairie, MN, USA

- Managed the ordering, purchasing, receiving, distribution, and inventory control of ten different warehouses. All this using computer systems, physical inventory, accounting, and sales analysis.

- Communicated with each store manager for results of problems, and solutions about their warehouses.
- Conduct all managers, and co- workers to follow procedures and maintain files.
- Coordinate distribution for best quality.
- Inform managers and sales supervisor of backorders, of different vendors, total of money expend of the purchasing, and regular orders.
- Daily data entry for orders and inventory adjustments.
- Implement new ways to improve the different areas of work.

STOCK DATABASE AND SOFTWARE EXPERIENCE

- | | |
|-------------|--------------------------------|
| • FACTS | • Quicken |
| • Dynamics | • Counter Point |
| • Avalon | • Eltron & Wasp |
| • Peachtree | • Zebra – Impresoras y Scaners |
| • Vista | • |

COMPUTER TECHNICAL EXPERIENCE

Office and Design Software

Adobe CS6: (Flash, Dreamweaver, Fireworks, Illustrator, Photoshop, Audition, Acrobat)

Microsoft Office: (Excel, Word, Outlook, Access, PowerPoint, FrontPage, Publisher)

Google (Adsense, Adwords, Chrome, Google+, Maps, Hangouts, Calendar, Drive, Gmail, Youtube)

Other Software and Applications

Web: PHP, HTML, MySQL, Apache, CSS, Joomla, e107.

Studio: Pinnacle Video Studio, Power Director, Corel Draw.

Technology: Barcode Design Software, QR. Various Inventory Software

Servers: VMware Virtualization Software, Cpanel, and Windows

Accounting: FACTS, Avalon; QuickBooks.

Operating Systems Knowledge

Windows Vista, Windows 7, Windows 8.1, Windows Server 2008 R2 – 2012 R2 AD, MAC, Linux, Android, and Blackberry.

EDUCATION

Academia Lugones, Asturias Spain 2016

- CCNA Cisco Certified Network Administrator.

Inadeco, Gijón Asturias Spain - 2012

- Microsoft Certified Associate Specialist.
- Linux Professional 1.
- CCNA Cisco Certified Network Administrator.

IFES, Gijón, Asturias Spain - 2011

- Web Design and Multimedia Certified.

Techskills, Edina, MN USA - USA 2001

- CompTIA+
- Network+

University of St. Thomas, Chaska, MN, USA

- Total Quality Management
- Problem Solving Business
- Formal Business System Management
- Semiconductor Industry 1, 2, 3
- ISO 9000, ISO 9001
- MRP, MRB, MRP2, Class "A" MRP2

Allan Hancock College, Santa Maria, CA USA

- Computer Science
- Data Base Management

